



NIAGARA FALLS CITY SCHOOL DISTRICT

OFFICE OF HUMAN RESOURCES

630 66TH STREET

NIAGARA FALLS, NY 14304

Employment Application

This application must include your signature, a resume and mailed to the above address.

APPLICANT INFORMATION

Position Requested	Indicate	Permanent	Substitute	Both
Last Name	First	M.I.	Date	
Street Address			Apartment/Unit #	
City	State		ZIP	
Phone	E-mail Address			
Date Available	Social Security No.			
Have you ever been convicted of a crime (other than traffic violations)?	YES	NO	If yes, explain	

EDUCATION

High School		Address			
From	To	Did you graduate?	YES	NO	Degree
College		Address			
From	To	Did you graduate?	YES	NO	Degree
Other		Address			
From	To	Did you graduate?	YES	NO	Degree

CURRENT EMPLOYMENT

Current Position	Phone ()
Employer	Supervisor
May we contact your previous supervisor for a reference?	YES NO

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

Prior to employment, Human Resources must receive the items below.

DO NOT WRITE BELOW THIS LINE

Medical Review	Placement Request	Affirmation Action Form	Fingerprints
Citizenship (I-9)	Security Review	Residency Policy Statement	Orientation
Certification	Payroll	Retirement Waiver Statement	

QUALIFICATIONS

In addition to the information provided on your resume, please list below any additional points which will help in judging your suitability for a position, such as your aims, your special experience, training, talent or interests.

The Niagara Falls City School District requires that employees hired or promoted after March 1, 1994 be residents of the City of Niagara Falls and maintain their residency during their term of employment.

I certify that my answers are herein true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

Signature _____ Date _____

Education, related work experience and references (three who are familiar with your work and are not related to you) must be detailed in the required resume.

This application will be considered for vacancies that occur within the next twelve (12) months. After one (1) year has elapsed, you must reactivate your application with an updated resume and letter of interest.

Niagara Falls City School District is an equal opportunity employer in compliance with all applicable laws including New York State Human Rights Law, Title IX, Title VII of the Civil Rights Act of 1964, the Equal Employment Opportunity Law, and section 504 of the Rehabilitation Act. Niagara Falls School District does not discriminate against any person on the basis of age, race, color, creed, national origin, marital status, religion, sex, sexual orientation, military/veteran status, or disability